

Palisade Village Board of Trustees
Regular Session Minutes
December 11, 2013

The Palisade Village Board of Trustees met in Regular Session Wednesday, December 11, 2013 at the Village Office. Members present: Chairman Brian Monnahan; Trustees, Mary Suda, Jason Hicks and James Christner. Other staff present: Attorney Phil Lyons and Village Clerk/Treasurer Kerry Miller.

Chairman Monnahan called the meeting to order at 7:02 p.m. Roll call was taken.

Chairman Monnahan made everyone aware of the Open Meeting Act Notice posted in the Village Board meeting room.

Motion made by Suda and seconded by Christner to accept the November 13, 2013 Regular Session Minutes as presented and published. Yea: Monnahan, Hicks, Christner and Suda. Nay: None. Motion carried.

The Board reviewed their financial statements. Motion made by Christner and seconded by Suda to accept the December 11 2013 Balance Sheet. Yea: Hicks, Christner, Monnahan and Suda. Nay: None. Motion carried.

Motion made by Christner and seconded by Hicks to approve the claims with a total of \$41,428.32 Yea: Monnahan, Hicks, Christner and Suda. Nay: None. Motion carried.

Adams Bank & Trust	Dumpster loan	\$986.90
Almquist Maltzahn Galloway/Luth	Audit fees	\$3,800.00
American Water Works Assoc.	Membership Dues	\$72.00
Barnett's Do It Center	Office supplies	\$182.61
City Of McCook	Trash Service	\$796.97
Colonial Life & Accidental Co.	Insurance Premium	\$129.40
DHHS Public Health Environ Labs	Water Tests	\$15.00
Diamond Vogel	Office Supplies-Paint	\$63.94
Great Plains Communication	Fax/Telephone	\$194.91
HomeTown Agency	Insurance Premium	\$5,142.00
Ideal Linen	Rugs	\$21.86
IRS	Q4/2013 Tax Deposit	\$1,666.88
MCI Business Premier	Long Distance Telephone	\$37.56
NE Dept. Of Revenue	941 N Withholding Tax	\$541.46
N TEC Construction Equip	Road Grader	\$17,900.00
Petty Cash	Postage/Office Supplies	\$31.03
Southwest Public Power	Utilities	\$1,891.47

Tom' s Town & Country	Towing Unlicensed Vehicles	\$190.00
Top Office	Office Supplies	\$186.37
USPS	Postage	\$130.65
7-D Lockshop	Keys/ Library	\$4.50
Village Of Trenton	Trash Service	\$1,500.00
Wauneta/Palisade Coop Oil	Fuel/Oil	\$682.50
Wireless INet	Internet Service	\$110.00
Wages	Gross Earnings	\$5,150.31

Unfinished Business:

The Village Web site was discussed. Trustee Suda informed the Board that it should be up and running sometime in mid January.

Sidewalk project and bids were briefly discussed. Suda stated 3 different bids will be presented to the Board when they come in.

Building permit issues were discussed. The Board members are to get any ideas or anything they would like to see changed regarding building permits to the Village Office and Clerk Miller will pass them along to Attorney Lyons. Until more information can be gathered building permit issues will be tabled until the January meeting.

New Business:

Reorganization for 2014: Motion was made by Suda to appoint Hicks as Chairman. Yea: Monnahan, Hicks, Suda and Christner. Nay: None. Motion carried.

Chairman Hicks nominated Monnahan as Vice Chairman. Yea: All. Nay: None. Motion carried.

Trustee Suda asked to go into executive session to discuss the Village reappointing Colfer Wood Lyons Wood Attorneys as the Village's Attorney. Attorney Lyons stated he would like to have any and all discussion concerning his office in open session. Suda made a recommendation that the Board hire another Attorney to take care of Village business. Suda discussed with Lyons that she has been dissatisfied on communication from his office, and she feels in her opinion that he is very rude. Christner asked Lyons if there are too many Board members contacting his office on Village matters and if it would be more beneficial if one Board member was designated to contact the law office. There was discussion between the Board and Attorney Lyons. Motion was made by Hicks and seconded by Christner to reappoint Colfer Wood Lyons Wood Attorneys as the Village's Attorney. Yea: Hicks, Christner and Monnahan. Nay: Suda. Motion carried.

Motion was made by Hicks and seconded by Christner to reappoint Almquist Maltzahn Galloway & Luth as the Village's Accountant. Yea: Hicks, Monnahan, Christner and Suda. Nay: None. Motion carried.

Motion was made by Hicks and seconded by Christner to reappoint Kerry A. Miller as the Village Clerk/Treasurer. Yea: Christner, Suda, Hicks and Monnahan. Nay: None. Motion carried.

Motion was made by Hicks and seconded by Christner to reappoint Richard Miner as Utility Superintendent. Yea: Suda, Monnahan, Christner and Hicks. Nay: None. Motion carried.

Motion was made by Hicks and seconded by Monnahan to reappoint Miller and Associates as the Village's Engineer and Gerard H. Dicenta as Street Superintendent. Yea: Monnahan, Hicks, Suda and Christner. Nay: None. Motion carried.

Motion was made by Hicks and seconded by Christner to reappoint Hitchcock County News as advertising agent. Yea: Suda, Monnahan, Hicks and Christner. Nay: None. Motion carried.

Motion was made by Hicks and seconded by Christner to reappoint Adams Bank & Trust and AmFirst Bank as financial institutes. Yea: Monnahan, Hicks, Christner and Suda. Nay: None. Motion carried.

Motion was made by Hicks and seconded by Christner to appoint Reid Ott as the new Village Board member to serve the remaining term left vacant by Jerry Vrbas. Ott's term will go until December 2014. Yea: Monnahan, Suda, Hicks and Christner. Nay: None. Motion carried.

Motion was made by Hicks and seconded by Christner to adjourn the meeting at 7:43 p.m. for a Public Hearing on the One and Six Year Street Improvement Program. Yea: Hicks, Monnahan, Ott, Suda and Christner. Nay: None. Motion carried.

Gerard H. Dicenta, Street Superintendent opened the Public Hearing at 7:44 p.m. explaining the plan. There was discussion between the Board and Dicenta. One change was added to the plan, Project M478(30) added Vennum Street from Railway to East Lewis. Motion was made by Monnahan and seconded by Christner to adopt the change. Yea: Ott, Hicks, Suda Monnahan and Christner. Nay: None. Motion carried. Motion was made by Hicks and seconded by Christner to close the Public Hearing and reconvene the Village Board Meeting at 8:06 p.m. Yea: Hicks, Suda, Ott, Monnahan and Christner. Nay: None. Motion carried.

The Water and Sewer Rate study was tabled until the January meeting. Hicks will contact Randy Hellbush to notify him when the January meeting is so he can attend.

Reports of Staff, Commissioners & Committees:

Clerk/Treasurer Miller gave her report. Miller informed the Board that Pivot Electric will be here in January to install 2 new hanging wall heaters in the office. Miller informed the Board there have been inquiries in the office about the filling of the Landfill position. The Board discussed this and decided to have Miner be in charge of the landfill.

Utility Superintendent Richard Miner joined the meeting at 8:20 p.m.

Building Inspector/Zoning Administrator Dennis Wilson was not present at the meeting to give the Board a report. Building permits #176 Werner; #177-Simpson were reviewed. Motion was made by Monnahan and seconded by Christner to approve the building permits that were discussed pending Wilson's approval. Yea: Monnahan, Hicks, Ott, Christner and Suda. Nay: None. Motion carried. Building permit #178 Jared Blackman-was reviewed by the Board. Upon discussion the Board advised Attorney Lyons to review the Ordinances pertaining to this permit.

Library/Cemetery Commissioner Suda gave the library report. Suda informed the Board that there will be a clean-up for the Library basement. Organizations who have items stored in the basement will be contacted and asked to go thru their organization's items. Suda read the Library Board meeting minutes from Dec 2nd.

Judy Durham was appointed by Hicks to fill the vacancy on the Park Board.

Hicks appointed Starla Ott to the Planning Commission to finish the term left vacant by Rodney Hunt. Hicks also appointed Richard Durham as the alternate for the Planning Commission. There was discussion about having 9 members or 5 members on the Planning Commission but no action was taken.

Street, Police and Tree Commissioner Christner reported that the road grader that the Village purchased should be on its way. Christner also wanted a reminder about the snow removal ordinance put in the Palisade Times January issue.

Water and Sewer Commissioner Hicks gave his report.

Health Commissioner Monnahan had no report

Executive Session:

Motion was made by Monnahan and seconded by Christner to go into executive session at 9:17 p.m. to discuss employee performance and salary adjustments. Yea: Suda, Ott, Monnahan, Hicks and Christner. Nay: None. Motion carried.

Motion was made by Monnahan and seconded by Ott to come out of executive session at 10:09 p.m. Yea: Monnahan, Suda, Hicks, Ott and Christner. Nay: None. Motion carried.

Miscellaneous business:

Hicks appointed Trustee Suda as the Library/Cemetery Commissioner; Trustee Christner as Street, Police and Tree Commissioner; Monnahan as Water & Sewer Commissioner and Ott as Park, Pool and Housing Commissioner.

Motion was made by Hicks and seconded by Christner to allow increase in hourly wages for Utility Superintendent Richard Miner to \$20.75 and Clerk/Treasurer Miller to \$14.00 and Part-time

employee Fred Krotter to \$11.00. Yea: Ott, Hicks, Monnahan, Christner and Suda. Nay: None. Motion carried.

Motion was made by Hicks and seconded by Christner to give \$50 Christmas bonuses to part-time employees. Yea: Suda, Monnahan, Hicks, Christner and Ott. Nay: None. Motion carried.

Citizens concerns were heard in regards to the conditional use permit that was applied for allowing grazing animals in south Palisade and the status on the horse and donkey in South Palisade

Chairman Hicks adjourned the meeting at 10:10 p.m.

Attest:

Kerry A. Miller
Village Clerk/Treasurer