

Palisade Village Board of Trustees
Regular Session Minutes
September 10, 2013

The Palisade Village Board of Trustees met in Regular Session Tuesday, September 10, 2013 at the Village Office. Members present: Chairman Brian Monnahan; Vice-Chairman Jason Hicks; Trustees, Mary Suda; Jerry Vrbas and Building Inspector/Zoning Administrator Dennis Wilson. Other staff present: Attorney Phil Lyons; Village Clerk/Treasurer Kerry Miller, Deputy Clerk Patricia Post.

Chairman Monnahan called the meeting to order at 7:01 p.m. Roll call was taken.

Chairman Monnahan made everyone aware of the Open Meeting Act Notice posted in the Village Board meeting room.

Motion made by Vrbas and seconded by Hicks to accept the August 14, 2013 Regular Session Minutes as presented and published with one correction. The date for the Special Designated Liquor License for the American Auxiliary Homecoming Reception is September 21, 2013. Yea: Monnahan, Hicks, Vrbas & Suda. Nay: None. Abstain: Christner. Motion carried.

Motion made by Hicks and seconded by Suda to accept the July 31, 2013 Budget Workshop minutes. Yea: All. Nay: None. Motion carried.

The Board reviewed their financial statements. Motion made by Hicks and seconded by Vrbas to accept the August 14, 2013 Balance Sheet. Yea: All. Nay: None. Motion carried.

Motion made by Vrbas and seconded by Hicks to approve the claims with a total of \$24,591.39 Yea: All. Nay: None. Motion carried.

Adams Bank & Trust	Dumpster Loan	\$986.90
Adobe Systems	Computer Software	\$19.99
Amazon.	Building Code Books	\$111.56
American Water Works Assoc.	Membership Dues	\$70.00
City of McCook	Trash Service	\$1105.80
Colonial Life & Accident	Insurance Premium	\$129.40
Colfer, Wood, Lyons, Wood	Attorney Fees	\$2145.00
D & S Hardware	Supplies	\$59.94
DHHS Public Health .	Water Tests	\$549.00
Diamond Vogel.	Office Paint	\$35.95
Great Plains Comm	Fax/Telephone	\$194.75
HomeTown Agency	Insurance Premium	\$5330.00
Ideal Linen	Rugs	\$21.86
MCI	Long Distance Phone	\$37.46

Miller & Associates	Professional Services	\$600.00
Municipal Supply, INC.	Water Supplies	\$172.21
NE Dept. of Revenue	Waste Reduction/Recycling fee	\$25.00
Petty Cash.	Postage	\$4.26
Scoop Media LLC.	Advertising	\$315.11
State Of NE Dept. Revenue	Form 10	\$659.97
NE Dept of Revenue.	941N Withholding Tax	\$591.38
Southwest Public Power	Utilities	\$2090.32
Top Office	Office Supplies	\$138.48
USPS	Postage	\$59.62
Village Of Trenton	Trash Service	\$1500.00
Wauenta/Palisade Coop Oil	Fuel/Oil	\$618.46
Wireless INet	Internet Service	\$110.00
Wages	Employee (Gross Earnings)	7500.35

Unfinished Business:

The building permit issues for Tim Davis were discussed. Davis was unable to attend the meeting but did send the Board a letter on his behalf. The Board reviewed the letter. There was discussion. Building Inspector/Zoning Administrator Dennis Wilson was unable to attend the meeting so was unable to answer questions the Board had. Motion was made by Vrbas and seconded by Christner to deny Davis' Building Permits # 124 & 138. Yea: All Nay: None. Motion carried.

The Letter of Understanding for storage of items in the Library basement was discussed. Shirley Ferguson speaking on behalf of the Library Board stated that the Library does not want to charge for storing items in the basement. The Letter of Understanding that was drafted was not what the Library Board had in mind and they do not want to use the agreement. There was discussion on what is now being stored in the basement and what organizations will be storing in the basement in the future. There was no action taken on this issue.

The Contract with Art Cottage and the Village's Website was discussed. Suda asked the Board members for information they wanted to include on the webpage pertaining to the Board Members. The contract will be signed and the Art Cottage will get started with the formatting and setting up the website.

There was discussion on the nuisance property located on North Ward Street. The landowner has not complied with the correspondence that the Village has sent. The Board decided to take the next steps to handling the nuisance property. In the discussion of nuisance properties other items came up, including unlicensed vehicles on right of ways and items being dumped in the streets. Hitchcock County Sheriff's Deputy Daugherty was in the audience and said if his office should be contacted with these issues.

Closed but delinquent utility accounts were discussed. Hicks stated that the closed delinquent accounts have been carried on the Village's financial records for over 10 years. He said that all the accounts that have balances due should be wrote off through December 31, 2012. Motion was made by Hicks and seconded by Christner to write off all closed accounts with balances through December 31, 2012. Yea: All. Nay: None. Motion carried.

New Business:

The Board received a letter from Curtis Kayton on behalf of Southwest Public Power District regarding Whismon Street. SWPPD needs access to a 3 phase pole and wanted to make sure that the Village knew this. There was discussion on whether or not the street was abandoned and the difference between an abandoned street and a closed street. Trustee Vrbas advised Attorney Lyons to check out the legal status of the street at the Hayes County Courthouse.

Increasing the utilities deposit for new utility customers was discussed. The Board agreed that raising the deposit would benefit the Village if a customer closed the account and left a balance. The deposit is now \$100 and the Board wants to raise the deposit to \$200. A Resolution will be prepared for the September Village Board Meeting.

There was discussion on the 2013-2014 Budget. Michael Hoback of Almquist Matzahn Galloway and Luth was not present for the meeting. The Board did review figures that Hoback had put together. Shirley Ferguson and Librarian Julie Howard addressed the Board with a request to have the Library's budget increased. Howard presented the Board with figures from surrounding libraries to compare what their bugets were compared to the Palisade Library's. There may be another budget workshop depending on scheduling. Hoback will be contacted about this. The budget will be discussed at the September meeting.

Trash service was discussed. The Village may be interested in handling their own trash service. There was discussion on purchasing a trash truck, and costs to operate the service; also doing rural trash service. There will be more discussion on this issue at the September meeting.

Executive Session:

Motion was made by Christner and seconded by Vrbas to go into executive session at 8:47 p.m. to discuss pending litigation or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body, to discuss Millers vs. Village. Yea: All Nay: None. Motion carried.

Motion was made by Vrbas and seconded by Hicks to come out of executive session at 8:57 p.m. Yea: All. Nay: None. Motion carried.

Reports of Staff, Commissioners & Committees:

Clerk/Treasurer Kerry Miller gave her report. Miller informed the Board that the copier had to have some repairs and that they need to consider purchasing or leasing a newer one. Miller addressed

the Board concerning the Palisade Times. The Village office staff have been doing the newsletter but Miller suggested contacting the journalism class at Wauneta-Palisade Schools to see if they would be interested in taking over the duties of putting the Times together. The Village Office will still do the printing and mailing. The Board approved Miller contacting the Journalism department.

Utility Superintendent Richard Miner was not present at the meeting to give a report.

Building Inspector/Zoning Administrator Dennis Wilson was not present to give his report. But the following Building Permits were discussed. (Building Permit #143 N. Egle-Concrete work) Motion was made by Monnahan and seconded by Vrbas to approve the permit. Yea: All. Nay: None. Motion carried. (Building Permit #147 C. McVicker-Fence) Motion was made by Vrbas and seconded by Christner to approve the permit under the condition it meets all building and zoning ordinances. Wilson will review. Yea: All. Nay: None. Motion carried. (Building Permit #148 D. Ferguson-siding). Motion was made by Vrbas and seconded by Christner to approve the permit. Yea: All. Nay: None. Motion carried. (Building Permit #150 J. Miller- Shed) Motion was made by Hicks and seconded by Monnahan to approve the permit under the condition it meets all building and zoning ordinances. Wilson has already reviewed. Yea: All. Nay: None. Motion carried

Library/Cemetery Commissioner Suda presented the minutes of the August 5th Library Board meeting. Ferguson said that the Library received the Hansen Grant and described what the Library will be using the funds for . Ferguson discussed E-Rate, a program that allows extra funding. Jan Singleton, Hayes Center Village Clerk can be contacted for more information regarding this program.

Park, Pool and Housing Commissioner Vrbas gave his report. The Board told Clerk Miller to advertise again for the vacancies on the Park Board. No Park Board meeting was held in August.

Street, Police and Tree Commissioner Christner had nothing to report.

Water and Sewer Commissioner Hicks had nothing to report. .

Health Commissioner Monnahan addressed the Board on a nuisance complaint in South Palisade. Items were dumped on the Village right of way. There was discussion on this.

Citizens' concerns were voiced on the recent vandalism going on in town. It was suggested that the Village look in to a Neighborhood Watch Program, offering a reward such as Crime Stoppers, and possibly starting a petition and having it turned over to the County Commissioners for the County Sheriff's office to patrol town more, were a few suggestions. With no law enforcement in town it was asked how can these things can be stopped. There was questions on when a citizen needs a building permit and for what. Attorney Lyons stated that the permits are free and if there is any question in regards to compliance, come to the Village office and fill one out an application.

Chairman Monnahan adjourned the meeting at 9:57 p.m.

Attest:

Kerry A. Miller
Village Clerk/Treasurer