

Palisade Village Board of Trustees
Regular Session Minutes
June 12, 2013

The Palisade Village Board of Trustees met in Regular Session Wednesday, June 12, 2013 at the Village Office. Members present: Chairman Brian Monnahan; Vice-Chairman Jason Hicks; Trustee, Mary Suda. Trustees James Christner and Jerry Vrbas were absent. Staff present: Attorney Paul Wood; Village Clerk/Treasurer Kerry Miller Deputy Clerk Patricia Post and Building Inspector/Zoning Administrator Dennis Wilson.

Chairman Monnahan called the meeting to order at 7:00 p.m. Roll call was taken.

Chairman Monnahan made everyone aware of the Open Meeting Act Notice posted in the Village Board meeting room.

Motion made by Hicks and seconded by Suda to accept the May 8, 2013 Regular Session Minutes as presented and published with the following correction: In the claims, Colfer, Wood, Lyons and Wood should state their services as professional fees. Yea: All. Nay: None. Motion carried.

Motion made by Monnahan and seconded by Hicks to accept the June 6, 2013 Special Session Minutes as presented. Yea: All. Nay: None. Motion carried.

The Board reviewed their financial statements. Motion made by Hicks and seconded by Suda to accept the June 12, 2013 Balance Sheet. Yea: All. Nay: None. Motion carried.

Motion made by Hicks and seconded by Monnahan to approve the claims with a total of \$31,238.82 Yea: All Nay: None. Motion carried.

Adams Bank & Trust	Dumpster Loan	\$986.90
Barnett's Do It Center	Supplies	\$207.30
City Of McCook	Trash Transport	\$981.54
Colfer, Wood, Lyons, Wood	Attorney Fees	\$2730.00
Colonial Life & Accident Co	Insurance Premiums	\$129.40
DHHS Public Health Labs	Water Tests	\$527.00
D & S Hardware	Supplies	\$510.09
Great Plains Communications	Telephone/Fax	\$192.01
H & H Construction	Walking trail Labor	\$800.00
HomeTown Agency	Insurance Premiums	\$5061.00
Ideal Linen	Rugs	\$21.93
Landon Lemburg	Reimbursement Water Deposit	\$81.30
MCI Business Premier	Long Distance Phone	\$1.15
McCook Daily Gazette	Advertising	\$17.00

Mid-American Research Chemical	Supplies	\$670.25
Nebraska Machinery Company	Skid Steer Payment	\$3750.00
Nick's Distributing INC.	Supplies	\$26.60
O'Reilly's	QuickBooks Manual	\$27.69
Orshelen's	Supplies	\$252.31
Richards Gravel Pit, INC	Sand/Mudrock	\$136.50
Richard Miner	Reimbursement Supplies	\$73.05
Sa-So	Street Signs	\$643.20
Scoop Media	Advertising	\$178.83
Southwest Public Power	Electricity	\$1695.58
USPS	Postage	\$20.85
State Of Ne	Sales Tax	\$533.20
TKO Pest Control	Rodent Control	\$200.00
Top Office	Office Supplies	\$194.13
Village of Trenton	Trash Service	\$1500.00
Wauneta Breeze	Advertising	\$17.00
Wauneta-Palisade Coop Oil	Fuel/Supplies	\$488.32
Wauneta-Palisade Schools	Advertising	\$45.00
West Central Development Dist.	Annual Dues	\$650.00
Wireless Inet	Internet Service	\$110.00
Wages	Employee (Gross Earnings)	\$7779.59

Unfinished Business:

There was discussion concerning nuisance properties. Hicks addressed the Board informing them on how the Village of Wauneta handles their nuisance properties. Suda brought up discussion about how the Board goes about addressing this issue. Hicks stated that there are ordinances in place. The Board agreed that there needs to be letters sent out to property owners that are not following the ordinances. The Board agreed that these properties need to be cleaned up.

Providing rural trash service was discussed. There are about 8 customers that would be interested in having this service. The Village of Trenton will be having a special budget meeting at 6 p.m. Tuesday June 19. Members of the Board will meet with the Trenton Board to discuss what kind of service they can provide and if the Village of Trenton is interested in providing this service.

Suda informed the Board about the information she has obtained concerning the Village web-site. Rod Keiser of Champa Group was approached and stated it would be a few months before he could get it up and running. Suda also contacted the Art Cottage and for \$600-750 could design a web-site for the Village with a maintenance fee added on to the initial cost. A development plan will be set up first and will be brought before the Board to approve the web-site.

The Letter of Understanding for storing items in the library basement was tabled until the July meeting.

There was discussion on the handling of past unpaid utility bills. This will be tabled until the July meeting so more information can be gathered.

The clerk's office was discussed. Miller stated that the office is in need of repairs. The Board decided to move Deputy Clerk Post's office in to the front lobby and have Miller's office moved to the front office.

Executive Session:

Motion was made by Hicks and seconded by Suda to go into executive session at 7:55 p.m. to discuss pending litigation or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body. To discuss a conditional use violation and dog letters. Yea: All Nay: None. Motion carried.

Motion was made by Hicks and seconded by Monnahan to come out of executive session at 8:13 p.m. and go back to regular session. Yea: All Nay: None. Motion carried.

New Business:

Richard Alan Baxter speaking on behalf of JoAnn Ward informed the Board of a request for a Special Designated Liquor License to be used on Sept. 28. Baxter informed the Board that the license will fall under the American Legion's Liquor License. Motion was made by Hicks and seconded by Suda to approve the Special Designated Liquor License. Yea: All. Nay: None. Motion carried.

The building permit application from Tim Davis was discussed. Building Inspector/Zoning Administrator Dennis Wilson informed the Board that he has been in contact with Davis on the building permit and the zoning ordinances. There was discussion on zoning and building codes and Wilson informed the Board he will continue working with Davis to get things resolved. The Board was also informed of a citizen's concern with the scrap metal business Davis is conducting, dumpster issues and health issues with scrap metal laying around on the ground.

There was discussion on a nuisance property located on West Carrigan. There were concerns from a citizen about the tall weeds, piles of dead trees and all the trash around the property. Chairman Monnahan said there will be a letter sent out informing the property owner that the property needs to be cleaned up.

Suda informed the Board of a Workshop on Nebraska's Open Meetings Act in Kearney on Thursday, June 20. The cost of the workshop is \$150 per Village. She stated that she thought this would be a very beneficial workshop and stated she would like to attend and invited the rest of the Board, Clerk and Deputy Clerk. Motion was made by Monnahan and seconded by Suda to pay \$150 for Suda, Miller and Post to attend the workshop in Kearney. Yea: All. Nay: None. Motion carried.

There was discussion on the swimming pool. Cindy Monnahan informed the Board that she had been in contact with several lifeguards that were working at the Trenton Swimming Pool and they stated they would like more hours. She wanted to know the Village Staff would contact them to see if they would be interested in working at the Palisade Pool and if so if the Board would go ahead and open up the pool for the summer. Attorney Wood gave Miller a name of who to contact in McCook for possible lifeguard applicants. If there are more applicants interested the Board will be notified.

There was discussion about nuisance animals and dogs running at large. Attorney Wood informed the Board of the state laws dealing with vicious animals running at large. There was discussion about a dog that has been running loose and that cannot be caught by the Utility Superintendent. A letter will be sent to the owners to inform them of the laws and that they are responsible for the dog.

Reports of Staff, Commissioners & Committees:

Clerk/Treasurer Kerry Miller gave her report. Miller informed the Board that the Palisade Ball Club turned over their account with \$1,101.66 to the Village. Miller asked the Board to consider using the funds for upkeep of the ball field and for usage of the ball park lights. There was discussion on the key to the ball park lights and who could use the ball field. The Board will come up with a policy on usage and will consider how to handle the lights. For now there will be a sign at the ballfield informing the public on how to obtain a key and rules for using the ball park. Motion was made by Hicks and seconded by Suda to use the \$1,101.66 as upkeep and lights for the ball park. Yea: All. Nay: None. Motion carried.

Utility Superintendent Richard Miner was not present at the meeting to give a report.

Building Inspector/Zoning Administrator Dennis Wilson told the board he reviewed and inspected building permits # 132 (B. Smith), #133 (J. Simpson carport) and #134 (B. Monnahan porch steps) and gave his approval. Wilson informed the Board he was waiting for D. Wickizer (building permit #131) to have his property surveyed for his fence. Wilson is still in the process of approving the building permit of T. Davis. Motion was made by Hicks and seconded by Suda to approve Building Permit #136(T. Brown patio & awning) under the condition that it meets all building and zoning ordinances. Wilson will review. Yea: All Nay: None. Motion carried.

Library/Cemetery Commissioner Suda presented the minutes of the June 5th Library Board Meeting. Suda informed the Board that Librarian Julie Howard will be attending a Library Conference in Omaha. Suda suggested the Board pay Howard's registration fee or give her a stipend for the conference. Motion was made by Monnahan and seconded by Suda to give Julie Howard \$225 for the Library Conference in Omaha. Yea: All. Nay: None.

Park, Pool and Housing Commissioner Vrbas was not present to give a report. President Nada Krotter addressed the Board with her concerns and frustrations about how the park issues have been handled. Krotter handed in her written resignation from the Park Board. Pearl Andrew also

addressed the Board with her frustrations and concerns with the park issues. Andrew handed in her written resignation as well. Chairman Monnahan thanked both ladies for their hard work and volunteering of their time to the Park Board. Motion was made by Monnahan and seconded by Hicks to accept the resignation of Nada Krotter from the Park Board. Yea: All. Nay: None. Motion carried.

Motion was made by Monnahan and seconded by Hicks to accept the resignation of Pearl Andrew from the Park Board. Yea: All. Nay: None. Motion carried.

Street, Police and Tree Commissioner Christner was not present to give a report.

Water and Sewer Commissioner Hicks had nothing to report.

Health Commissioner Monnahan had no report.

Citizens' concerns were voiced on having the Board reconsider having the park gates locked and to consider moving the new fence. Comment was made on how the park should be open for the public to use. There was discussion on the mowing and maintenance of the roads in south Palisade. There was discussion on how nice and neat Krotter Park looks.

Chairman Monnahan adjourned the meeting at 10:45 p.m.

Attest:

Kerry A. Miller
Village Clerk/Treasurer