

Palisade Village Board of Trustees
Regular Session Minutes
March 12, 2014

The Palisade Village Board of Trustees met in Regular Session Wednesday, March 12, 2014 at the Village Office. Members present: Chairman Jason Hicks; Trustees, Mary Suda, Reid Ott James Christner and Brian Monnahan. Other staff present: Attorney Phil Lyons, Zoning Administrator/Building Inspector Dennis Wilson and Village Clerk/Treasurer Kerry Miller.

Chairman Hicks called the meeting to order at 7:00 p.m. Roll call was taken.

Chairman Hicks made everyone aware of the Open Meeting Act Notice posted in the Village Board meeting room.

Motion made by Christner and seconded by Suda to accept the February 12, 2014 Regular Session Minutes. Yea: Hicks, Christner, Ott, Monnahan and Suda. Nay: None. Motion carried.

The Board reviewed their financial statements. Motion made by Monnahan and seconded by Ott to accept the March 12, 2014 Balance Sheet. Yea: Monnahan, Hicks, Christner, Ott and Suda. Nay: None. Motion carried.

Motion made by Monnahan and seconded by Christner to approve the claims with a total of \$29,333.12 Yea: Ott, Hicks, Christner, Monnahan and Suda. Nay: None. Motion carried.

Adams Bank & Trust	Dumpster loan	\$986.90
Art Cottage	Village Website	\$345.00
Aupperle Plumbing & Heating INC	Sewer Jetting	\$678.50
City Of McCook	Trash Service	\$604.34
Colfer Woods Lyons Woods Atty	Attorney Fees	\$570.00
Colonial Life & Accidental Co.	Insurance Premium	\$129.40
DHHS Public Health Labs	Water Tests	\$75.00
DHHS Division of Public Health	2014 Pool License	\$40.00
Great Plains Communication	Fax/Telephone	\$195.15
HomeTown Agency	Insurance	\$5,674.00
Ideal Linen	Rugs	\$22.74
IRS	Withholding Tax Monthly Deposit	\$805.06
MCI Business Premier	Long Distance Phone	\$38.51
Municipal Supply INC.	Supplies	\$5,782.43
NE. Dept Of Revenue	Sales Tax	\$472.28
NE Clerkø Institute	Miller Clerk School Registration	\$468.00
Petty Cash	Postage/Office Supplies	\$5.00
Pivot Electric INC.	Heaters for Office	\$1,434.98

Scoop Media LLC	Advertising	\$153.12
Southwest Public Power	Utilities	\$2,455.42
Top Office	Office Supplies	\$121.48
USPS	Postage	\$115.45
Village Of Trenton	Trash Service	\$1,500.00
Village Of Trenton	Sewer Jetting	\$70.00
Wauneta/Palisade Coop Oil	Fuel/Oil/Propane	\$918.62
Wireless INet	Internet Service	\$110.00
Wages	Gross Earnings	\$5,561.74

Unfinished Business:

The Village Web site was discussed. Trustee Suda informed the Board that the website upon approval of information, will be available to look at. There was discussion on adding links on the website to the Pioneer Federal Credit Union and Palisade Fire/Rescue, also to advertise for summer pool help and to possibly add the cemetery directory when it becomes available.

New Business:

Terry Galloway of Almquist, Maltzahn Galloway & Luth discussed with the Board the audit. The first item Galloway addressed was the revenue generated by water, sewer and trash barely brought in enough revenue to cover operation expenses. He informed the Board that a rate increase needed to be looked into. The Board informed him that a rate study had been done by Randy Hellbush, NeRWA, and that the rates had been increased due to the findings from the rate study. Galloway suggested looking into refinancing the water bond. He gave some names of contacts to check on rates. Galloway asked about water testing and there was discussion on audit findings in different areas.

Palisade Pioneer Days Committee members, Julie Derby and Andrew Ward went over some of the events the committee have in mind for this year’s Pioneer Days. Aside from the annual parade, BBQ, Firemen’s breakfast, dance and Sunday Church in the Park, new events such as Friday night fun in the park and a Show and Shine on Saturday. A full run down of events will be advertised at a later date. This year’s Pioneer Days will be June 13,14 and 15. The Board thanked Derby and Ward for giving an overview of events and informed them the Board will help out in any way they could.

The deadline for applications for summer pool help was discussed. The deadline to have applications in will be April 4th. At this time the Board will discuss if there will be reimbursement for those lifeguards needing assistance with paying for the lifeguard classes.

The Mitigation report was discussed. Pat Gerdes Region 15 Emergency Management Director visited with Hicks and Miller about completing the second step in the Hayes, Frontier and Hitchcock Counties Multi-Jurisdictional Hazard Mitigation Plan before the regular board meeting. The second

part of the plan is for the Village to list any project ideas in the event of a disaster. The Board members were to have any ideas they may have into Miller so they can be put on the report which is due in April.

Reports of Staff, Commissioners & Committees:

Clerk/Treasurer Miller gave her report. Miller informed the Board that Terry Engell with HomeTown Agency reviewed the Village's insurance policy with Miller prior to the meeting. Miller reminded the Board she would be attending Clerk school.

Library/Cemetery Commissioner Suda gave the library report. Suda went over library minutes. Suda informed the Board that the Library would like to apply for the Hansen Grant for the July funding, if no other organization was interested. Suda asked the Board who is to be in contact with Roger Gotl for the basement repairs. Miller asked Suda to pass it on to Shirley Ferguson. Suda will have Ferguson get in touch with Gotl. Miller addressed the Board concerning the high utility bill for the library. Hicks told Miller to contact Southwest Public Power about maybe checking the meter. Brenda Daniels has been in contact with Hicks about volunteering on getting the cemetery documents together and compiled, Suda stated that she will also be helping with this and they are looking for more volunteers. Attorney Lyons will be checking about the cemetery deed at the courthouse.

Park, Pool and Housing Commissioner Ott told the Board that he would like the Pool to apply for the Hansen Grant for the July funding. Miller received the 2014 pool license and applications are already coming into the office. There are several pool repairs needed and Ott said that the Hansen Grant could help with these. Ott, Miller and Miner did a run thru down at the Pool and made a list of things that needed attention. Ott presented them to the Board. The Board told Ott to go ahead and apply for the Hansen Grant.

Street, Police and Tree Commissioner Christner gave his report. He asked the Board about what they wanted to do with the old road grader. Hicks stated he thought the road grader along with the front plow and any other equipment that is no longer used by the Village should be listed as surplus property. It will be put on the April agenda. Hicks instructed Miller to have Utility Superintendent Miner to compile a list and get it to Miller to place on the agenda.

Water and Sewer Commissioner Monnahan gave his report. Hicks stated that when a sewer problem arises the Village needs to proactive, having protocols in order to handle these issues. Different things were discussed about sewer jetting and maintenance to the sewer lines. Sewer jetting will be put on the April agenda for further discussion

Health Commissioner Hicks had no report

Building Inspector/Zoning Administrator Dennis Wilson had no report.

Executive Session:

There was no executive session. Attorney Lyons did inform the Board as well as the public that April 4th was when both sides of Miller's vs. Village of Palisade had to have their closing statements in to the judge after this time the judge will make his ruling.

Miscellaneous business:

There was no citizen's concerns.

Chairman Hicks adjourned the meeting at 8:54 p.m.

Attest:

Kerry A. Miller
Village Clerk/Treasurer