

Palisade Village Board of Trustees
 Regular Session Minutes
 February 13, 2013

The Palisade Village Board of Trustees met in Regular Session Wednesday, February 13, 2013 at the Village Office. Members present: Chairman Brian Monnahan; Vice-Chairman Jason Hicks; Trustees, James Christner, Mary Suda, and Jerry Vrbas. Staff present: Utility Superintendent Richard Miner; Attorney Paul Wood; and Interim Clerk/Treasurer Patricia Post.

Chairman, Monnahan called the meeting to order at 7:00 p.m. Roll call was taken with all present.

Chairman, Monnahan made everyone aware of the Open Meeting Act Notice posted in the Village Board meeting room.

Motion made by Vrbas and seconded by Suda to accept as presented and published the January 9, 2013 Regular Session Minutes, with corrections. Yea: Hicks, Monnahan, Suda, and Vrbas. Nay: None. Abstained: Christner. Motion carried.

The Board reviewed their financial statements. Motion made by Christner and seconded by Vrbas to accept the February 13, 2013 Balance Sheet. Yea: All. Nay: None. Motion carried.

Adams Bank & Trust	Dumpster Loan	\$986.90
Avongate	Software for Cleaning Computer	\$49.95
Barnett's Do It Center	Supplies	\$113.31
BlueTarp Financial, Inc (Northern)	Supplies	\$137.13
City of McCook	Trash Transport	\$944.49
Colonial Life & Accident Co	Insurance Premiums	\$129.40
D & S Hardware	Supplies	\$92.57
Great Plains Communications	Operations	\$359.62
Hayes County Treasurer	November 2012 Election Costs	\$50.00
Ideal-Linen	Rugs	\$32.79
McCook Daily Gazette	Advertising	\$237.60
MCI	Long Distance	\$39.24
NE Forest Service	Generator	\$1,100.00
NE Pub Health Environmental Lab	Water Tests	\$14.00
NE Department of Revenue	Jan. & Feb. Sales Tax	\$961.92
One Call Concepts, INC.	Diggers Hot Line	\$5.50
Petty Cash	Postage	\$218.67
Scoop Media	Advertising	\$232.31
Smith Sales & Service	Electric Motor for Shop Furnace	\$160.00
Southwest Public Power District	Operations	\$4,664.37
Top Office Products	Office Supplies	\$226.07

Unitech	Degreaser	\$425.00
UNL Cari Registration Services	Pest Control Training	\$60.00
UNL Marketplace	Books for Pest Control Trng/Ref	\$52.75
Village of Trenton	Trash Service	\$1,500.00
Wal-Mart	Supplies	\$51.97
Wauneta Co-Op Oil Co.	Fuel	\$653.15
Wireless Inet	Internet Service	\$155.00
Wages	Employee (Gross Earnings)	\$5,241.97

Motion made by Hicks and seconded by Suda to disallow payments to Hamilton Heating and Refrigeration and Universal Licensing Service out of the February All Purpose Fund claims and to allow a change in the total amount of claims paid from \$19,465.60 to \$18,895.65. Yea: All. Nay: None. Motion carried. Interim Clerk/Treasurer Post was directed to contact Fred Hamilton and ask him to present his billing statement to the Board of Trustees at their next meeting.

Unfinished Business:

Newly elected Trustee, James Christner was sworn in. He was elected as an incumbent trustee in the November 2012 election.

Appointing a 9th Planning Commission member was tabled to the March meeting due to lack of applicants and/or recruits.

Nicole Wiese, former Village Clerk/Treasurer, requested to purchase the lap top computer she had used. Two different computer stores had appraised the lap top at zero to \$50.00. Motion made by Vrbas and seconded by Hicks to allow the purchase at \$50.00. Aye: All. Nay: None. Motion carried.

Desk top and lap top computer bids were discussed and tabled to the next meeting so the Trustees can review more bids.

New Business:

C.J. Poltack of West Central Nebraska Developmental District (WCNDD), with the assistance of Sheila Haskell of the Nebraska Emergency Management Agency (NEMA), made a proposal to manage the Federal Emergency Management Agency (FEMA) grant to the Village of Palisade for the Palisade Rural Fire Department. The purpose of the grant is to develop a process and plan to build a "Safe Room" within a new structure. A "Safe Room" is basically an emergency structure that will withstand high winds, tornadoes and other perils. The structure that will house the "Safe Room" will be a new fire barn that has been funded by a grant from the USDA-Rural Development. A verbal agreement was made between the RFD Board and the Village Board to work together to achieve positive outcomes throughout this planning and development process. The agreement will be followed up with a letter of understanding between the two boards.

Motion was made by Christner and seconded by Vrbas to approve Resolution 2013-2 to hire WCNDD to provide technical assistance and grant administration services for the Federal

Emergency Management Agency Safe Room Project, also known as Nebraska Emergency Management Safe Room Project. Aye: All. Nay: None. Motion carried.

The Village Board did not act on the application from NE DED for a grant to build a civic and community center because of the matching funds that would be required.

Utility Superintendent Richard Miner reported that water test results had been submitted last year to be part of an Atrazine class action law suit. Palisade had trace amounts of Atrazine in our drinking water in 1998, 1999, 2006 and 2007. He reported that a settlement had been made recently and the Village received \$5,107.57.

Vrbas stated that he had talked with several rural Palisade residents who would like to have trash service. The Village has already allowed several rural residents to bring their trash into town to dispose of it in our dumpsters. These customers are charged the same amount as in-town customers. Post was asked to put a survey in the Palisade Current Times to see what the need is for rural trash pick-up. The survey results will be discussed at the next meeting.

Post reported that an interlocal agreement with Trenton for the continuation of trash pick-up was received.

Suda said that she had asked for information on our agreement with Colfer Wood Lyons Wood, Attorneys and shared the information with the other Board members.

Post gave the Board members a newsletter on closed or executive sessions to review.

Motion by Hicks and seconded by Christner to go into executive session at 8:40 p.m. to review applications for employment. Aye: All. Nay: None. Motion carried.

Motion by Vrbas and seconded by Christner to come out of executive session at 9:10 p.m. Aye: All. Nay: None. Motion carried.

Motion made by Hicks and seconded by Christner to hire Dennis Wilson as Zoning Administrator. Aye: All. Nay: None. Suda and Vrbas will offer him the position.

Motion made by Vrbas and seconded by Suda to hire Kerry Miller as Village Clerk/Treasurer. Aye: Monnahan, Suda and Vrbas. Nay: None. Abstained: Hicks and Christner. Hicks will offer her the position.

Reports of Staff, Commissioners & Committees:

Interim Clerk/Treasurer Post reported the progress in recruiting swimming pool employees for the summer. She reported on an on-line presentation that she participated in on Fighting Friendly Fraud. Post provided some information on municipal code services. She reported that USDA Rural Development had closed their Ainsworth office. She said that the learning curve for the new Village

Clerk/Treasurer will be very steep. There are a lot of resources—especially the internet, Resource people and the Clerks Academy that she will attend for a full week in March.

Utility Superintendent Miner reported that he has been working on the aprons at the intersections. He has taken the Public Health Pest Control Training and Test, but does not have the results yet. He said that Chairman Monnahan is commercially certified.

Library/Cemetery Commissioner Suda presented the minutes of the February 4th Library Board Meeting; the web site for the Library has been completed but developing a web site for the village has been tabled; Dennis Wilson has volunteered to paint the interior of the Library; bids for the ventilation system in the Library basement were discussed; and the Overdrive software for Hamlet has been tabled for now.

Motion made by Hicks and seconded by Christner to approve Sheryl Stretch as the new Library Board member. Aye: All. Nay: None. Motion carried.

Motion made by Hicks and seconded by Vrbas to contract with Tim Walters of Walter Heating, Cooling & Construction LLC to ventilate the basement of the Library. Aye: All. Nay: None. Motion carried.

Park, Pool and Housing Commissioner Vrbas had no Park Board minutes to present. Park Board Chairman Nada Krotter reported that the Hansen Grant was received for \$8,000.00 to pave 13,800 feet of walking path. Nicole Wiese and Richard Durham have applied to be Park Board members. The Park Board is going to have a craft fair and lunch March 16 to raise money.

Street, Police and Tree Commissioner Christner reported on a citizen's complaint about holes in the streets, especially at intersections. He also presented some information on nuisance properties.

Water and Sewer Commissioner Hicks had no report.

Chairman Monnahan adjourned the meeting at 10:23 p.m.

Attest:

Patricia L. Post
Interim Village Clerk/Treasurer