

Palisade Village Board of Trustees
Regular Session Minutes
January 9, 2013

The Palisade Village Board of Trustees met in Regular Session Wednesday, January 9, 2013 at the Village Office. Members present: Chairman, Brian Monnahan; Trustees, Jerry Vrbas and Mary Suda. Absent: Vice-Chairman Jason Hicks and Trustee; James Christner. Staff present: Utility Superintendent, Richard Miner; Attorney, Phil Lyons and Interim Clerk/Treasurer, Patricia Post.

Chairman, Monnahan called the meeting to order at 7:05 p.m.

Chairman, Monnahan made everyone aware of the Open Meeting Act Notice posted in the Village Board meeting room.

Motion made by Vrbas and seconded by Suda to accept as presented and published the December 12, 2012 Regular Session Minutes with corrections. Yea: All. Nay: None. Motion carried.

Motion made by Suda and seconded by Vrbas to accept as presented and published the December 21, 2012 Special Session Minutes with corrections. Yea: All. Nay: None. Motion carried.

The Board reviewed their financial statements. Motion made by Vrbas and seconded by Suda to accept the January 9, 2013 Balance Sheet. Yea: All. Nay: None. Motion carried.

Claims: Wages \$7,493.15; Palisade Post Office, postage \$23.85; Nebraska Dept of Labor, processing fees \$25.90; Adams Bank & Trust, Dumpster Loan \$986.90; IRS Online, November Federal Withholding \$1,585.84; Colonial Life, Insurance \$129.40; Blue Tarp Financial, Northern Tool Membership \$42.75; Dr. Drain Rescue, work completed at 201 South Churchill \$261.64; D&S Hardware, Supplies \$27.94; Evangeline Specialties, Inc., Supplies-Christmas Replacement Bulbs; Great Plains Communications, Operating Expense \$184.66; Hometown Agency, Insurance \$4,659.00; Ideal Linen Supply, Rugs \$32.79; MCI, Operating Expense \$80.61; City of McCook, Trash Charges \$794.01; Municipal Supply, water supplies \$98.76; Nebraska Department of Revenue, Sales Tax \$512.84; Nebraska Public Health Lab, water test \$294.00; Petty Cash, Postage \$35.63; Palisade Community Foundation, membership \$35.00; Prairie Wind PC's, office computer repairs \$62.50; Sargent Drilling Co., water efficiency test \$600.00; Scoop Media, Advertising \$132.66; Southwest Public Power District, Utilities \$1,743.66; Village of Trenton, Trash Service \$1,500.00; Unitech, Sewer Supplies \$447.50; Wauneta Breeze, Advertising \$17.00; Wireless Inet, Internet \$155.00.

Wages \$7,493.15; American Water Work Association, Annual Membership \$70.00; Adams Bank & Trust, Dumpster Loan \$986.90; Barnett's Do It Center, Supplies 111.86; Colonial Life, Insurance Premium \$129.40; D&S Hardware, Supplies \$40.27; Evangeline Specialties Inc, Supplies, Christmas Replacement Bulbs \$74.27; Great Plains Communications \$175.31; Hitchcock County Clerk, 2012 Election Expenses, \$118.90; Hitchcock County Treasurer, 2012 Real Estate Taxes \$143.04; Ideal Linen Supply, Rugs \$21.86; MCI, Operating Expense \$80.67; McCook, City of, Trash Charges \$762.09; McCook Daily Gazette, Employment Advertising \$158.40; Nebraska Public Health Lab, Water Test \$358.00; One Call Concepts, Inc., Diggers Hotline \$5.15; Petty Cash , Mileage Reimbursement \$16.65; SA-SO, Street Sign \$98.83; Southwest Public Power District \$3,900.78; TKO Pest Control, LLC, \$50.00; Top Office Products, Supplies \$231.05; Trenton, Village of, Trash Service \$1,500.00; Wauneta Co-Op Oil Company, Bulk Propane \$269.80; Wireless Inet, \$330.00.

Motion made by Vrbas and seconded by Suda to allow payment of January All Purpose Fund Bills in the amount of \$17,126.38. Yea: All. Nay: None. Motion carried.

Unfinished Business: Newly elected trustee, James Christner, was absent for the Oath of Office.

Motion was made by Suda and seconded by Vrbas to approve Resolution 2013-01 to increase salaries. Yea: All. Nay: None. Motion carried.

Helen (Frankie) Miller addressed the Board about her property 105 North Vennum in Palisade. Miller said that at least one trailer was moved into Palisade after the Zoning Ordinance had been passed. She said that there is unfairness when that trailer was approved and hers was not approved. She said that the only thing that has changed is the new Ordinance #204 that provides an allowance to ask for requesting a conditional use in R Zone Districts. After lengthy discussion, Attorney Lyons said the next step was for her to apply for conditional use of putting a trailer in a residential zone, that the Planning Commission will meet, hold a Public Hearing and then decide what to recommend to the Village Board.

New Business:

Sharon Andrew was not present to present her issue regarding Street Maintenance. No action was taken.

The Board discussed the need for staff training and continuation hours. Motion was made by Vrbas and seconded by Suda to send Richard Miner, Utility Superintendent, and Jason Hicks to Pesticide Spraying classes for certification. Yea: All. Nay: None. Motion carried.

Bank signature forms were given to the new trustees, Brian Monnahan and Mary Suda, and Interim Clerk/Treasure, Patricia Post to complete and sign.

Motion was made by Vrbas and seconded by Suda to approve Post for weekend access to electronic banking with Adams Bank & Trust. Yea: All. Nay: None. Motion carried.

The Trustees tabled a discussion on a Web Site for the Village of Palisade to the February Village Board meeting.

The Board reviewed the job description of the Village Clerk/Treasurer. Motion made by Vrbas and seconded by Suda to amend the job description to full time at 40 hours per week. Yea: All. Nay: None. Motion carried.

Motion made by Vrbas and seconded by Suda to go into executive session to review job applications for the Village Clerk/Treasurer vacancy. Yea: All. Nay: None. Motion carried.

Motion made by Vrbas and seconded by Suda to come out of the executive session. Yea: All. Nay: None. Motion carried.

Reports of Commissioners and Committees:

Interim Clerk/Treasurer: Post made note that SWPPD is increasing their rates. Post asked the trustees to think about what they want to do with staffing the swimming pool for the 2013 swimming season. She said that advertising should begin in February. Post presented a bid from Prairie Wind for a new desk or lap top computer. The trustees asked that one or two more bids be obtained and to put the subject on the next agenda.

Utility Superintendent: Miner reported that the approximate cost to repair the pump in the South well will cost about \$2500 for the video-cam inspection and \$10 to \$20,000 for rebuilding the pump. He said that the pump is about 80 years old. He did not have the cost for a new pump, but considering the inefficiency of the old pump it would probably be more economical in the long run to buy a new pump.

Commissioners Reports:

Don Suda of the Library Board presented the January 7, 2013 meeting minutes. He reported that the current librarian, Candice Bird, has resigned effective January 2, 2013. D Suda asked Post to automatically send the Librarian the bank statement before the Library Board Meeting. He said that she should not have to ask for it. He said, "We are so lucky to have hired Julie Howard as the new Librarian." D. Suda said that the Library Board is again requesting that the Village Board amend the Municipal Code to allow people who do not live in the village to be eligible to be on the Library Board. Attorney Lyons explained that this is a State Statute and would override any changes made to the Municipal Code. D. Suda also mentioned that the interior of the Library needs painting.

Park, Pool and Housing Commission:

Commissioner Vrbas reported that the Park Board has applied for a Hansen Grant.

Street, Police and Tree Commission: No report.

Water and Sewer Commission: No report.

Citizen Concerns: No reports.

The Board reviewed their calendars.

Chairman Monnahan adjourned the meeting at 10:47 p.m.

Patricia L. Post, Deputy Clerk